



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 19TH THEATER SUPPORT COMMAND  
UNIT #15015  
APO AP 96218-5015

REPLY TO  
ATTENTION OF:

EANC-GP-AG

27 NOV 2002

MEMORANDUM FOR SEE DISTRIBUTION


SUBJECT: Command Policy Letter #13 - Award of the Meritorious Service Medal (MSM)

1. REFERENCE. AR 600-8-22, Military Awards, 25 Feb 95.
2. APPLICABILITY. This policy applies to all active and reserve component soldiers assigned to the 19<sup>th</sup> TSC in both Korea and Des Moines, IA.
3. GENERAL POLICY. This memorandum establishes the policy for Meritorious Service Medal award recommendations. To preserve the integrity of the military awards program, and to ensure meaningful recognition for truly deserving soldiers, special care must be exercised so that military decorations for service and achievement are only approved for those soldiers who truly distinguish themselves from among their comrades by exceptional performance.
  - a. When considering a soldier for an MSM, remember that the acts or service rendered should be comparable to those of the Legion of Merit but in a duty of lesser, though comparable, responsibility. However, this should not be interpreted to preclude the award to any individual, regardless of grade, whose outstanding meritorious achievements or services meet the requirements. When the degree of meritorious achievement or service is not sufficient to warrant the award of the MSM, the Army Commendation Medal should be considered.
  - b. I will not set any preconditions for approval of the MSM, nor will I set a level of rank. I will make the decision as to which award is appropriate based on both the individual's level of responsibility and overall manner of performance. The effect of the individual's achievements on the readiness or effectiveness of the organization will be a predominant factor in my decision.
  - c. My intention remains that all deserving soldiers are presented their awards at an appropriate ceremony prior to their departure. Therefore, complete and correct recommendations for award of the MSM for soldiers assigned to 19<sup>th</sup> TSC in Korea must arrive at this headquarters not later than 45 days prior to the desired presentation date. Award recommendations on 19<sup>th</sup> TSC (C) soldiers must arrive at HQ, 19<sup>th</sup> TSC in Korea NLT 60 days prior to the desired presentation date.
  - d. Commanders will include a memorandum of lateness for any award recommendation submitted inside the 45 day (60 days for CONUS) window. Furthermore, they will cite specific reasons for lateness and the intended remedy to preclude late awards in the future.

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4. SUPERSESSION. This memorandum supersedes 19<sup>th</sup> TSC Policy Memorandum 43-01, 16 May 01.
5. The point of contact is Adjutant General section, 768-6305/7601.

  
JEANETTE K. EDMUNDS  
Major General, USA  
Commanding

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